

Policy document for Student Activity & Welfare Committee

The Student Activity & Welfare Committee plays a vital role in ensuring the all-around development and well-being of students. Its work extends beyond academic guidance, providing students with the necessary resources and support to succeed and thrive both inside and outside the classroom.

A. Vision

To enable students of SCET by enhancing their skills and potentials (beyond & along academics) to become better citizens of India.

B. Mission

To design, implement and execute comprehensive Co-Curricular and Extra Curricular programmes ensuring student's overall development technically and non-technically.

To support community involvement through social and cultural activities, educational empowerment initiatives, through the diverse approach.

To help students, develop their personality, organizational skills, and career through interactive programs

C. Objectives

This committee especially works,

To foster the spirit of brotherhood among the students and try to help out them to develop their inherent skills and creativity beside their academics.

To motivate and engrave the students by establishing some good moral values to become potentially active, physically strong, culturally groomed, mentally motivated and a sustainable capable citizen.

To help the students in conceptualizing, planning, and executing technical events that enhance the practical knowledge and skills of students.

To promote extracurricular activities and provide the platform in field of art, culture and sports within and outside the college at different level.

D. Structure

About Student Activity & Welfare Committee structure :

No.	Content	Details
1	Tenure of a core committee member	As per the institute policy, <ul style="list-style-type: none">Chairperson, Principal SCET (Ex-Officio)Convener , Dean-SAWCOther Faculty Co-ordinators and Student Representatives for all sub committees will be of one year.
2	Frequency of a meeting	Bimonthly
3	Documentation	Minutes of meeting and activities report maintain electronically.

Members:

Core Committee

No.	Particulars	Name of a member
1	Chairperson Principal SCET (Ex-Officio)	Prof. (Dr.) Hiren Patel
2	Convener Dean-SAWC	Prof. (Dr.) Mayank Dalal
3	Student Representative -1 (General Secretary)	Mr. Meet Maniya
4	Student Representative -2 (Ladies Representative)	Ms. Chahi Tejani
5	Student Representative -3 (Vice General Secretary)	Mr. Arshit Gujarati
6	Student Representative -4 (Vice Ladies Representative)	Ms. Vedanshi Ponkia

SAWC Sub Committees (AY 2024-25)

No.	Sub Committee Name	Faculty Co-ordinators	Faculty Co-ordinators	Student Secretary	Student Members
1	Finance and Planning Forum	Dr. Niteen Patel Dr. Maulin Joshi	Prof. Nitin Vibhakar	---	Meet Maniya (GS) Chahi Tejani(LR)
2	Social & Cultural Activity	Prof. Dhiren Bhagat Prof. Jaydeep	Prof. Niket Shastri Prof. Prathmesh Vyas	Vansh Chapadia(CS)	Jenish Sonani Krish Vanani Aum Patel

		Barad	Prof. Vivaksha Jariwala Prof. Vandana Joshi Prof. Jayesh Chaudhary Prof. Satish Dokiparti Prof. Karishma Desai Prof. Chhaya Suratwala		Ronak Talaviya Manav Patel Parth Lathiya Krishna Desai Preet Mehta Chirag Singh
3	Gymkhana & NCC	Prof. Dilip Patel Prof. Jaydeep Barad	Prof. Dhruvin Shukla Prof. Bhavesh Patel Prof. Jaydeep Gheewala Prof. Anand Upadhyaya Prof. Chintan Panchal Prof. Hardik Desai Prof. Karishma Desai Prof. Seema Lad Prof. Nilesh Patel Prof. Mayank Jain	Darshan Ukani (SS)	Om Sonani Darshan Gadhiya Satyam Tiwari Arun verma Krish Dobariya
4	Art & Intellect	Prof. Neeta Chapatwala Prof. Ketki Pathak Prof. Rashmita Patel	Prof. Manisha Vashi Prof. Chayya Suratwala Prof. Manisha Patel Prof. Dhara Desai Prof. Palak Desai Prof. Margi Rawal Prof. Komal Kansara Prof. Karuna Patel Prof. Pranav Rathod Prof. Seema Lad Prof. Vani Nair Prof. Alankrita Vishwakarama Mrs. Ekta Desai	Ayush Vanani Mitesh Dobariya	Vatsa Noticewala Diya Moradiya Hitakshi Dholakiya Krish Dhol Prince Viradiya Dev Vaghani Preet Limbasiya Mohit Ranpariya Shruti Kakadiya
5	Educational Tour	Department Coordinators		Arshit Gujarati (VICE GS) Vansh chapadia(CS) Krishna Desai Jash Sarodiya	Ansh Bhayani Priyanshu kakadiya Hill Akbari Krishna Nakrani Kevin Valiya
6	E-Magazine & Web related work	Prof. Dhatri Pandya Prof. Urmi Desai		Tisha Tandel Dhyata Mehta	Parth Jagetiya Jiya Patel Tisha Goti Diya Shah Ayush Kale Om Vasoya
7	Blood Donation, Thelesemia & NSS	Prof. Amit Mehta Prof. Dhruvin Shukla	Prof. Karishma Desai Ms. Ekta Desai Ms. Tejal Surati	Tej Desai Fenil Patel	Parth Jagetiya Jiya patel Tisha goti Diya shah

			Prof. Satish Dokipati Prof. Piyush Patel		Ayush Kale Om Vasoya
8	Univ. Tech Fest & Kshitij	Department coordinators		Meet Maniya (GS) Arshit Gujarati (VICE GS)	Jenish Sonani Krish Vanani
9	Photography Club	Prof. Bhumika Patel	Prof. Satish Dokiparti	Tej Desai Krish Patel	Dhruv Mistry Dhruv Joraviya Krishee Mehta Nishita Adhisheriya Foram Garasiya Niyati Shah
10	Dance Club	Prof. Chhaya Suratwala	Prof. Nandkishore Joshi	Neel Mandanka Sahil Sojitra Chhavi Vyas	Anika Mehta Manav Avaiya Shlok Savaliya Tirth patel Krish Kakadiya Shristi Shah Manan Chovatiya Shreya Goti
11	Music Club	Dr. Prathmesh Vyas Prof. Vandana Joshi	Prof. Ratna Jadwani Prof. Prof. Jigisha Pandya Prof. Mahesh Trivedi	Harshil Gajipara	Nisharg Nanavati Suhani Padmani Moxa Suhagiya Dhruv Italiya Manisha Patel Priya Mavani
12	Yoga & Spiritual Club	Prof. Nandkishore Joshi Prof. Ashish Parmar	Prof. Hema Surti Prof. Jayana Ahuja Prof. Chhaya Suratwala Prof. Dhruti Sharma Prof. Sweksha Singh	Mitesh Dobariya Manav Patel Kushal Dhameliya	Harshal Ghori Fenil Isamaliya Vasu Navadiya Krish Bhalala Jit Prajapati Honey Bharodiya
13	Kaleidoscope @SCET (Including Movie & Drama Club)	Prof. Niket Shastri	Prof. Manisha Patel	Dhruv Mistry Khush Rao Parva Shah	Jack Mukherjee Krishee Mehta Subhayu Nath Palak Tank Namya Hekkad Lucky Shah Siddhi Salunke
14	Soft Skill Development Cell	Prof. Vandana Shah Prof. Sarosh Dastoor	Prof. Dhara Desai	Perna Gattani Rudra Lakhani Svayam Parekh	Dhwani Zaveri Disha Bhatiya Manav Avaiya Prince Radadiya Isha Patil Jeel Ramani
15	Women Development Cell	Prof. Kaushika Pal	Dr. Jigisha Pandya, Dr. Shama Mulla, Dr. Vaishali Umrigar, Prof. Payal Zaveri, Prof. Bhumika Bhatt, Dr.	Chahi Tejani (LR) Vedanshi Ponkia(VICE LR)	Krishna Panwala Krupa Dungrani Twisha Savani Hetvi Patel Zenam Ghevariya Sachee Afinwala Kushboo Jha

			Nehal Shah, Prof. Jayana Rana, Prof. Bhumika Patel, Prof. Palak Desai, Mrs. Tejal Surti		
16	Technical Club	Dr. Maulin Joshi		Meet Maniya (GS) Arshit Gujarati (VICE GS) Chahi Tejan(LR) Vedanshi Ponkia (VICE LR)	Aum Patel Pratham soni Manendra Jadeja Parth Lathiya Divyam Desai Utsav Vachhani Deep Gadhiya Krish Dhola

E. Functions

Functions of Student Activity & Welfare Committee of Sarvajanik College of Engineering & Technology:

The Student Activity and Welfare Committee (SAWC) serves as the heart of student life on campus, playing a crucial role in shaping the holistic development of students. By focusing on both personal well-being and extracurricular engagement, the committee ensures that students not only excel academically but also develop essential life skills, build lasting friendships, and contribute positively to society.

1. Organizing Extracurricular Activities

- **Cultural Events:** The committee is responsible for planning and coordinating cultural events such as annual festivals, talent shows, music and dance competitions, drama, and art exhibitions.
- **Technical Events:** Organizing technical competitions, hackathons, workshops, seminars, and conferences to foster learning beyond the classroom.
- **Sports and Games:** Overseeing sports events, tournaments, and inter-college competitions, ensuring that students have the opportunity to participate in physical activities and recreational sports.

2. Promoting Student Clubs and Societies

- **Club Support and Management:** Encouraging the formation of student-run clubs and societies (e.g., Photography, Music, Dance, Yoga, Kaleidoscope etc.) and supporting their activities.
- **Providing Resources:** Helping student clubs with logistical support, budget allocations, and event planning to ensure their smooth functioning.
- **Fostering Creativity and Innovation:** Creating an environment where students can express their creative ideas and work on innovative projects within clubs and societies.

3. Fostering Leadership Development

- **Leadership Roles:** Encouraging students to take leadership roles within the committee and student clubs, providing a platform for them to develop organizational, communication, and management skills.
- **Leadership Training:** Organizing leadership development programs, workshops, and seminars to nurture future leaders among the student body.

4. Supporting Academic and Career Development

- **Workshops and Seminars:** Coordinating with academic departments and external experts to organize career development workshops, skill-building sessions, and seminars on topics like soft skill training, resume writing, interview preparation.
- **Publications and Journals:** Managing student-run journals, newsletters, or E-magazines that highlight academic achievements, student innovations, and campus activities.

5. Encouraging Social Responsibility and Community Service through NSS

- **Social Initiatives:** Organizing community outreach programs, social service activities, environmental sustainability initiatives, and fundraising events for causes like health, education, and poverty alleviation.
- **Volunteering:** Encouraging students to participate in volunteering activities such as blood donation drives, environmental clean-up drives, and charity events.
- **Awareness Campaigns:** Running campaigns to raise awareness on social, environmental, and health issues within the college and surrounding community.

6. Organizing College Festivals and Celebrations

- **Annual Fest Organization:** Leading the planning, management, and execution of annual college festivals, which could include cultural, technical, and sports activities.
- **National and International Day Celebrations:** Organizing celebrations for national holidays, festivals, and other significant observances, fostering a sense of unity and patriotism among students.

7. Enhancing Student Welfare and Well-being

- **Mental Health Support:** Promoting mental health awareness and organizing workshops, talks, and counselling services to address stress, anxiety, and other mental health concerns among students.
- **Physical Health and Fitness:** Promoting physical well-being by organizing fitness challenges, yoga sessions, health camps, and other wellness programs.

8. Managing Student Feedback and Suggestions

- **Survey and Feedback:** Conducting surveys or feedback sessions to gather students' opinions on various campus activities and welfare programs, ensuring that their voices are heard.
- **Acting on Student Needs:** Using feedback to improve the quality of student services, campus life, and extracurricular activities, ensuring that the student body's needs are met.

9. Building Student-Teacher Interaction

- Faculty-Student Engagement: Facilitating open forums, discussions, or meetups between students and faculty members to promote collaboration and better understanding.
- Faculty Appreciation: Organizing events that honor and appreciate faculty contributions to student development, such as faculty-student mixers or appreciation days.

10. Coordinating with Other College Bodies and External Organizations

- Collaboration with Other Committees: Collaborating with other student bodies, such as academic societies, cultural committees, and sports departments, to ensure cohesive planning and execution of events and activities.
- Networking with External Organizations: Building relationships with other colleges, NGOs, and industry partners to bring in resources, guest speakers, and opportunities for students.

11. Providing Financial Assistance

- Event Fundraising: Raising funds for student activities, events, and welfare initiatives through sponsorships, donations, or organizing fundraising events.
- Financial Assistance: Giving financial aid to the students for Industrial visit, Paper publication, participation in conferences and workshops and organising techno festival.