



Sarvajanik
Education Society

Sarvajanik College
of Engineering
and Technology

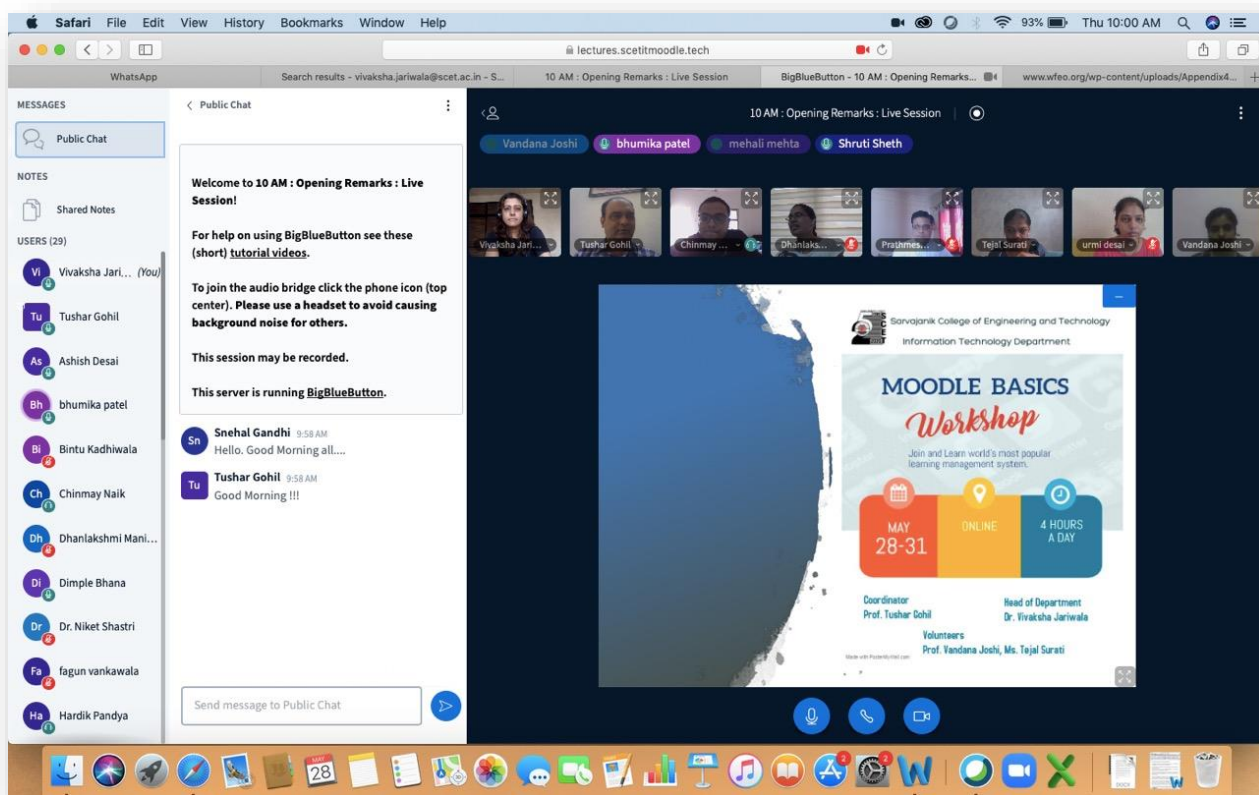
Information
Technology
Department

REPORT ON MOODLE BASICS WORKSHOP

28 May – 31 May 2020



INFORMATION TECHNOLOGY DEPARTMENT
Sarvajanik College of Engineering and Technology



Introduction

Department of Information Technology of Sarvajani College of Engineering and Technology organized 4-Day Self-paced Online workshop on “Moodle Basics” during 28-31 May 2020. The workshop was aimed to guide the individuals to use the Moodle learning platform for teaching, whether it be in a school, a university, a company or just personal interest.

About Participants

The workshop was well attended. There were **74 participants** in the workshop while the workshop was planned only for 30 participants. All the participants are esteemed faculty members of Sarvajani College of Engineering and Technology. Majority of them have teaching experience of more than 20 years.

The Lead Trainer for the workshop was **Prof. Tushar Gohil** (Assistant Professor, Information Technology Department). Prof. Tushar Gohil was also accompanied by two volunteers namely **Prof. Vandana Joshi** (Assistant Professor, Computer Engineering Department) and **Ms. Tejal Surati** (Master of Computer Applications Department).

The workshop was formally inaugurated by **Dr. Vivaksha Jariwala**, Head of the Information Technology Department.

Time Schedule:

The Four day Self-paced Online workshop was conducted on four consecutive days as per the following schedule :

Day 1 (28 May): Getting started

- Course set up
- Adding documents

Day 2 (29 May): Getting involved

- Tracking progress
- Adding course materials, images and media
- Engaging learners in collaborative activities

Day 3 (30 May): Assessing & Evaluating

- Enrolling learners
- Setting assignments
- Assessing with quizzes
- Viewing the gradebook

Day 4 (31 May): Delivering Online Lectures, Feedback and e-Certificate

- Exploring BigBlueButton
- Sharing Your Experiences
- Generating E-Certificate

Training goal

The main objective behind the workshop on Moodle Basics is to let the participants learn the various features of Moodle, The World's Most Popular Learning Management System.

Training Procedures – In brief

Each Participant learned how to use the basics of Moodle as a course teacher. They do not learn site administration, hosting or any technical issues.

They were be a student in the course called Moodle Basics. When they first join, they can choose whether to:

- See the whole course content at once if they wish to work quickly.
- Have the course content revealed to them one day at a time if they fear information overload.

They were also be able to request a practice course where they had a teacher role and tried out activities as they learn about them.

Each day had one or more "books" (a Moodle term) which contained videos and text explaining different aspects of Moodle. Each day they tried out in their practice course what they learned in the daily "books".

On the main course page there were checkboxes against some activities. To complete the course, all those checkboxes must have ticks/checkmarks in them. The boxes with a dotted line display ticks automatically when you complete the required activity. The boxes with a solid line require you to manually tick them once you have read the information. Click into the activity, read the information and then tick the box.

Closing of the Training

In the course participant had earned two badges and one certificate.

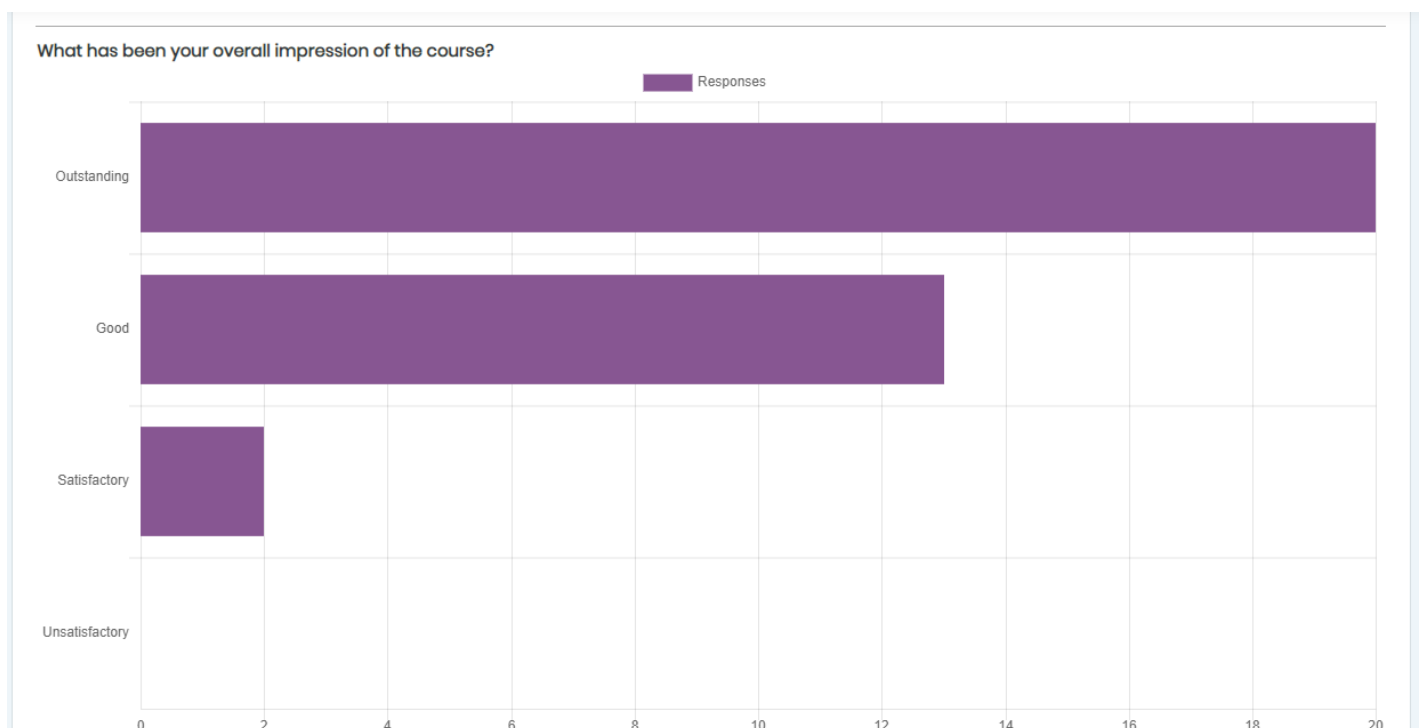
Badges

- A participant badge is awarded to anyone who posts in the Introduce Yourself! forum, meeting the completion criteria of making at least one post and replying at least once.
- A completer badge is awarded to anyone who completes all required activities.

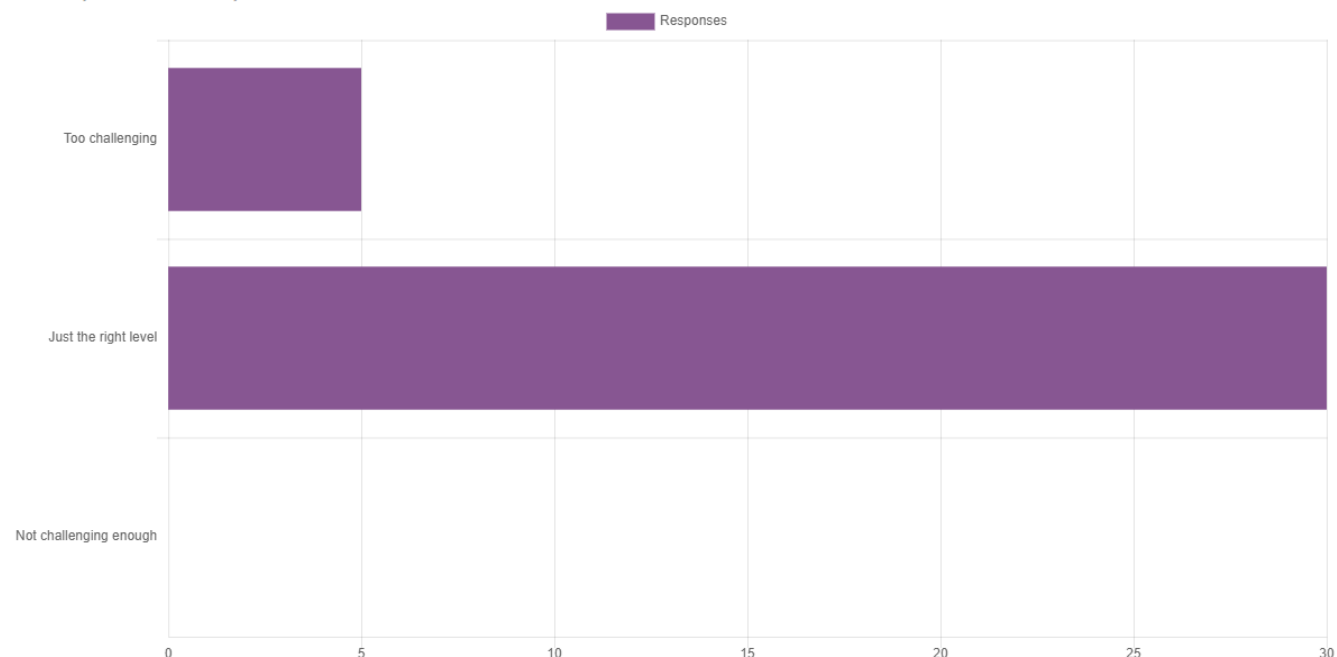
Certificate

- A certificate of completion is awarded to the participants who has completed all required activities.

Feedback From the Participants



How did you find the tasks you were asked to do?



We are keen to hear any other general feedback that you have for us! As well as giving feedback here, you are welcome to share your comments and suggestions for improvement in the forum Tell us what you've learned!

1	well organized
2	This was my first experience and was very good.
3	nil
4	NO
5	It was really too nice while learning MOODLE.
6	I feel still some hands-on practice, if possible, should be incorporated, as in such short time, we can only understand the way to handle the working but require more time to implement.
7	Thanks a lot to the team for such fun learning experience. Very helpful and patient teachers.
8	The course contents delivery of the content are very good.Tasks are very rightly designed.
9	Few Suggestions.
10	Few plugins can be added for discussion forum like piazza
11	very nice experience to ex[lore Moodle by this workshop. Thanks to Tushar sir, Vandna joshi maam, Tejalben. very positive approach.
12	A great learning experience....
13	learn many good things
14	Thank you very much for sparing your valuable time to teach us moodle basics.
15	Really informative webinar.
16	Learnt lots of new thing in moodle

17	This Course has provided me the platform to learn Moodle Basics. I enjoyed the course. The course is very useful and efficient. But I want to learn & explore more a bit. I will definitely use this platform for me and my students as well. Thank you.
18	Its wonderful experience to explore the various features of moodle in short period of time
19	Great learning
20	Thank you
21	Yes need to learn it in detail. Thanks to coordinator who makes us acquainted .
22	very informative and good to learn
23	good
24	Overall good experience.
25	Very good course
26	Content was good.
27	During this workshop, i have explored many new features of moodle which would be helpful to conduct the online classes. Very good effort given by team to conduct the workshop and to solve the doubts of participants.
28	NA
29	Wonderful experience for me..
30	I like this workshop to the fullest..
31	But only one thing that i want to add, that if time duration of this workshop should be more (Day wise) and less hours (Day wise) then we can give more our best to the all activities.
32	course was well planned. I am greatly thankful to Prof. Tushar Gohil, Prof. Vandna Joshi and Tejal Madam to spare their valuable time to teach this course.
33	Very good and informative.
34	Very good.
35	we want to learn advanced features related to site administrations
36	It was nice and interactive course. Overall experience was good.
37	no
38	Good Course. However, some course may be Moodle Basics-part 2 will be highly appreciated.
39	Thanks the whole team behind this.
40	Course content was perfect. And hands on session were more useful covering entire concepts in Moodle.
41	It is user friendly and useful.
42	tasks were very good. But we need to practice again and again on self to have full command.
43	Thanks.

Acknowledgement

We the team of Moodle Basics Workshop acknowledge and thank **Sarvajanik College of Engineering and Technology** for providing necessary support for conducting the workshop. We also thank **Dr. Hiren Patel, Principal, SCET** for his valuable guidance and motivation in organizing the workshop.



Sarvajanik College of Engineering and Technology

Information Technology Department

MOODLE BASICS *Workshop*

Concluded !!!



MAY
28-31



ONLINE



4 HOURS
A DAY

Coordinator
Prof. Tushar Gohil

Head of Department
Dr. Vivaksha Jariwala

Volunteers
Prof. Vandana Joshi, Ms. Tejal Surati

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