

**Master of Technology**

**Town and Country Planning**

**M. Tech. – I Semester - I**

**Subject Name:** Urban Governance

**Subject Code:** MTTC14104

**Type of course:** PE-II

**Prerequisite:** Understanding on Governance's role in framing planning policies and their effective implementation

**Rationale:** Course help to understand - how cities and regions in India are governed with a particular focus on land and the built environment.

**Teaching and Examination Scheme:**

TEACHING SCHEME				Theory Marks			Practical Marks		Total
L	T	P	C	TEE	CA1	CA2	TEP	CA3	150
3	0	2	4	60	25	15	30	20	

**CA1:** Continuous Assessment (assignments/projects/open book tests/closed book tests) **CA2:** Sincerity in attending classes/class tests/ timely submissions of assignments/self-learning attitude/solving advanced problems **TEE:** Term End Examination **TEP:** Term End Practical Exam (Performance and viva on practical skills learned in course) **CA3:** Regular submission of Lab work/Quality of work submitted/Active participation in lab sessions/viva on practical skills learned in course

**Content:**

Sr. No.	Topics	Teaching Hrs.	Module Weightage
1.	<b>Public administration</b> Meaning, Nature, Scope and importance of Public administration, Administrative Planning, Leadership and Supervision, tire system of administration, decentralization, roles and responsibilities at various level, provisions of The BPMC Act, The Gujarat Municipalities Act	10	20
2.	<b>Urban governance</b> Government to Governance; Productivity in Urban Government; Total Quality Management Millennium Development Goals and Urban Governance. Good Urban Governance – Functions, Participation, Transparency, Decentralization, Responsiveness and Responsibility, Accountability; Report Card System; Right to Information; Public Disclosure; Citizen Charter.	16	30

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3.	<p><b>Indian system of urban government</b> Salient Features of Local Government System in India-historical overview; Commissions &amp; Committees; Council of State Ministers; All India Council of Mayors; Centre-State-Local Relationships. Role of Municipal bodies, City/Urban development authority in urban development. It's background, functions, powers, organizational structure, achievement and limitation, case studies. Municipal finance system, accounting practices, public project financing, Taxation, Central and State; Property Tax Administration, tax-rate, tax-bases, Valuation Assessment, Collection. Budget, Municipal Accounting, Municipal Audit – Concepts, Settlement of Audit Objectives; JnNURM 18 33 and similar financing schemes of government, E-governance in ULBs; PPP in urban governance</p>	18	30
4.	<p><b>Human resource management</b> Principles of Management; Theories of Management-Scientific Management, Human Relations and Behavior. Meaning, Nature, Scope and Significance of Human Resource Management, Municipal Personnel Systems; Municipal Human Resource: Planning, Recruitment; Human Resource in Urban Para-statal Systems, Planning, Recruitment process and guidelines.</p>	10	20

**Suggested Specification table with Marks (Theory/Practical):**

% Distribution of Marks					
R Level	U Level	A Level	N Level	E Level	C Level
20	30	30	5	5	10

**Legends:** R: Remembrance, U: Understanding; A: Application, N: Analyze, E: Evaluate C: Create and above Levels (**Revised Bloom's Taxonomy**)

**Note:** This specification table shall be treated as a general guideline for students and teachers. The actual distribution of marks in the question paper may vary slightly from above table.

**Reference Text Books:**

Sr no	Title of book /article	Author(s)	Publisher and details like ISBN	Year of publication	Publication Edition

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1	Administrative System in India	U. B. Singh	Nataraj Books ISBN-13 : 978-8170249283	1997	1 <sup>st</sup>
2	Understanding Local Government	C. P. Barthwal	Bharat book centre ISBN-13 : 978-8176782791	2018	-
3	Bureaucracy and Development Administration,	M. Bhattacharya,		1997	-
4	Financial Management	M. Y. Khan and P. K. Jain	Tata McGraw Hill	1982	-
5	Advanced Public Administration in India	S. L. Goel,	Deep & Deep	2002	1 <sup>st</sup>
6	E-Government	S. Bhatnagar	Sage	2004	1 <sup>st</sup>
7	Financial Administration in India	Mahajan, Sanjeev Kumar, Mahajan, Anupama Puri	PHI Learning, ISBN: 978-81-203-4936-0)	2014	1 <sup>st</sup>
8	“Introduction to the Constitution of India”	D D Basu	PHI Learning ISBN: 978- 81-203-4419-8)	1 January 2019	24 <sup>th</sup>
9	Understanding local self government	C.P.Barthwal	BHARAT BOOK CENTRE ISBN-13 978-8176782791	1 January 2018	1 <sup>st</sup>

**Course Outcome:**

**PE- II : Programme Elective-II**

*W.e.f. AY 2021-22*

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<b>Sr. No.</b>	<b>CO Statement</b> <b>After learning this subject, students will be able</b>	<b>Marks % weightage</b>
1	To explain the evolution of the idea of governance. (R,U,N – Cognitive level)	15
2	To demonstrate knowledge about the basics of land administration and management (U,N,A – Cognitive level)	20
3	To Understand the provisions of The 73rd & 74th (R,U,A – Cognitive level)	15
4	To study municipal organization structure – roles and responsibilities, municipal finance, preparation of budget, municipal audit works, government interrelationships, human resources management (U,N,A, C - Cognitive level)	20
5	To study aspects relevant to planning intervention towards implementation by government organizations (U,N,A - Cognitive level)	30

**Major Equipment:**

1. Computers with higher configuration, internet and server.

**List of Open Source Software/ Websites:**

- Gujarat Municipal Finance Board website (<http://www.gmfb.in/>)
- Collection of Laws of India (<http://www.lawsofindia.org/>)
- Websites of various municipal corporations
- Director Of Municipalities (<http://www.gudcltd.com/dom.asp>)